



Roof Maintenance Checklist

ROOF CONDITION

Item	Remarks
General Appearance	
Debris on Roof	
Drainage	
Physical Damage	
Attic Conditions	
Structural Deformation	
Other	

FLAT/MEMBRANE ROOF

Item	Remarks
Condition of Covering	
Granular Loss	
Punctures	
Cracks / Alligatoring	
Blisters / Fishmouths	
Ponding	
Other	

SLOPED ROOF

Item	Remarks
Roof Material	
Condition of Surface	
Deformed Edges	
Shingle: Buckled	
Curled	
Missing Tabs	
Granular Loss	
Other	
Metal: Corrosion	
Fasteners	
Other	

ROOF FEATURES

Item	Remarks
Fascia	
Soffit	
Flashing	
Eavestrough / downspouts etc.	
Skylights	
Chimneys / Vents	
Fall Arrest Anchors	
Drains / Vents	
Other	

CEILING CONDITIONS

Item	Remarks
Cracks	
Water Staining	
Water Leaks	
Seasonal Change	

For more risk control information, please consult an Ecclesiastical Risk Control Specialist in your region or visit www.ecclesiastical.ca